

24 MAY 1993

APPENDIX C

REPORT OF NAVY-LOANED AIRCRAFT OUT OF SERVICE

SAMPLE MESSAGE

Routine/Classified

FROM: (ACTIVITY SPONSORING CLUB)

TO: CNO WASHINGTON DC//N____//

INFO: BUPERS WASHINGTON DC//65//
COMNAVAIRSYSCOM WASHINGTON DC//JJJ//(OR OFFICE CODE IF
KNOWN)
(CHAIN OF COMMAND)

UNCLAS //N01710//

FLYING CLUB REPORT OF NAVY-LOANED AIRCRAFT OUT OF SERVICE, BUPERS
1710-20

A. OPNAVINST 1710.2E

1. Initial report, follow-up report number 1, 2, etc., final report (as applicable).
2. Name of club.
3. Model/Buno/FAA Reg. No.
4. Date last flown.
5. Brief description of discrepancy(ies) ("N" on follow-up report unless there are changes or additions).
6. Estimated cost of repair (total on Final Report).
7. Brief description of planned corrective action ("NA" on Final Report).
8. Estimated completion date (date returned to service on Final Report).
9. Requests/Remarks/Recommendations.

Appendix C
To Enclosure (1)